

No. ITM/Notice/DO/2023/1835

Date 06/01/2023

**Notice**

The 24<sup>th</sup> meeting of Board of Governors is scheduled on January 14, 2023 (Saturday). All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is enclosed.

Venue: Conference Hall, VSB Block

Time: 02:30PM

To,

All the members of Board of Governors.

  
Director ITM  
**DIRECTOR**  
Institute of Technology & Management  
Gwalior (M.P.)

Copy to:

1. All the members of Board of Governors.
2. Office Copy

For Kind Information to:

- ❖ Hon'ble Chairman SLS Trust
  - ❖ Managing Director
- } by e-mail

### Agenda

24.1	Approval of the minutes & action taken report of 23 <sup>rd</sup> meeting of Board of Governors held on October 29, 2022
24.2	a). AICTE approval of NBA accreditation of Master in Business Administration (MBA)  b). Amendment in the Multi-faceted scholarship initiatives for the session 2023-2024
24.3	Ratification of the Appointments of New Faculty Members

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Date: 16/01/2023

### Minutes of 24<sup>th</sup> Meeting of Board of Advisors & officials, ITM GOI, Gwalior

The minutes of the 24<sup>th</sup> meeting of board of Advisors & officials held on 14<sup>th</sup> January 2023.

Venue: Conference Hall, VSB Block

Time: 02:30PM

The following members were present:

Dr. Daulat Singh Chauhan Managing Director, ITM	Nominee of the Chairman
Col. B Venkat	Member
Dr. Sunil Kumar Gupta Vice-Chancellor R.G.P.V., Bhopal	Member
Dr. R. D. Gupta, Retired Professor, MITS	Member
Dr. Rajendra Sahu Director, IIITM, Gwalior	Member
Prof. N K Goyal President CMAI Association of India, Chairman Emeritus, TEMA, Member Governing Council Telecom Equip & Services export promotion council, Govt. of India	Member
Professor Shekhar Verma	Member
Mr. Ravindra Dayal	Member
Mr. Ashish Vaishya	Member
Dr. Omveer Singh Registrar ITM University	Member
Mr. Ajay Khatri CFAO, ITM University	Member
Mr. Asish Vaish MD, Precision System, Bhopal	Member
Mr. Sajal Agrawal Director, Invert Sugar Pvt. Ltd. Malanpur	Member

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Mr. Bhagyesh Choubey , Director, Risk Division Credit Suisse, Singapore	Member
Dr. Rishi Soni Professor & HOD, CSE/IT	Member
Mr. Akansh Jain	Member
Dr. Meenakshi Mazumdar Director, ITM GOI	Secretary

At the start of the meeting, the secretary gave a warm greeting to everyone in present. The other board members were unavailable, as the secretary had informed everyone. The items from the agenda of the meeting were taken up as follows:

Agenda no.	Agenda & Discussion
24.1	Minutes of 23 <sup>rd</sup> meeting of BoG were unanimously approved by all the members. The action taken report on the decisions of 23 <sup>rd</sup> meeting of BoG were presented & confirmed
24.2	<p>The Secretary informed the Board about the successful accreditation of Master in Business Administration (MBA) programme by the National Board of Accreditation (NBA) for the academic years 2022-2023 to 2024-2025. The Secretary expressed her congratulations to the MBA Department for this noteworthy achievement, which is reflective of the program's commitment to upholding high academic standards. She provided a detailed overview of the accreditation process and the efforts involved in securing NBA accreditation. Key points included:</p> <ul style="list-style-type: none"> <li>• <b>Preparation and Submission:</b> Comprehensive self-assessment and documentation preparation showcasing the MBA program's adherence to NBA standards.</li> <li>• <b>Evaluation:</b> Successful completion of the evaluation process involving peer review and site visits by NBA representatives.</li> <li>• <b>Areas of Strength:</b> Highlighted strengths included faculty qualifications, industry linkages, and student support services.</li> </ul> <p>The accreditation is valid from 2022-2023 to 2024-2025. The benefits of this accreditation were discussed, including:</p> <ul style="list-style-type: none"> <li>• <b>Enhanced Credibility:</b> Increased recognition and credibility of the MBA program in both national and international markets.</li> </ul>

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- **Student Opportunities:** Improved placement opportunities and better industry connections due to the program's accredited status.
- **Funding and Grants:** Enhanced eligibility for funding from government and private agencies.
- **Quality Assurance:** Assurance of quality education through continuous monitoring and evaluation by NBA.

The BoG recognized and commended the MBA department's leadership, faculty, and staff for their hard work and dedication in achieving accreditation. Special acknowledgment was given to the Director, HoD, MBA and the Accreditation Committee for their significant contributions to this accomplishment.

The Board of Governors encouraged the MBA department to take advantage of its accreditation status to further enhance the program's reputation and explore opportunities for international accreditation.

The MBA department will be responsible for carrying out the specified action plan, which includes enhancing the curriculum, strengthening the faculty, and enhancing industry and student interaction, in order to maintain and further enhance accreditation status.

**b). Amendment in the Multi-faceted scholarship initiatives for the session 2023-2024:**

The secretary proposed a Multi-faceted scholarship initiatives for the session 2022-2023. She suggested the following amendment in the previous scholarship policy:

- i) **Merit based scholarship scheme:** 30 seats of EC and 20 seats of ME & CE to be filled on the Merit based scholarship as per the following:

**Branch: ME/EC/CE**

Eligibility: On the basis of percentage of marks obtained in 10+2:

- (a) Above 75%: Rs. 15000/- Fees Relaxation per year
- (b) 60% - 75%: Rs. 10000/- Fees Relaxation per year
- (c) 50% - 60%: Rs. 8000/- Fees Relaxation per year.

- ii) The existing Early bird scheme and ITM Community Scholarship policy for the session 2023-24 was reviewed during the meeting. After thorough deliberation, it was concluded that no changes would be made to the above current schemes.

24.3	<p><b>Ratification of the Appointments of New Faculty Members:</b></p> <p>The Secretary introduced the agenda item regarding ratification of the recent appointments of faculty members in various departments. The objective was to</p>
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formalize and approve the appointments made by the administration of the Institute. A brief overview of each faculty member's qualifications and professional background was also given to the board members. The BoG reviewed the credentials and appointment details for each faculty member. The Chairperson and BoG members discussed the relevance of their qualifications, their potential contributions to the respective departments, and alignment with institutional goals. After thorough discussion and review, the BoG ratified the appointments of the faculty members:

The ratification was based on the recommendation of the appointment committees and the compliance with institutional policies and standards. The Chairperson acknowledged the efforts of the HR Department and the appointment committees for their role in selecting qualified and suitable candidates. The new faculty members were welcomed to the institution, and the BoG expressed confidence in their contributions to the academic and research excellence of the institution.

The meeting ended with a vote of thanks to the chair.

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**Dr. Meenakshi Mazumdar**  
(Secretary/ Director)

**DIRECTOR**  
Institute of Technology & Management  
Gwalior (M.P.)

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**Ms. Ruchi Singh Chauhan**  
(Chairman BOG/ Vice-Chairperson, SLS Trust)

**Copy to:**

1. All the members of Board of Advisors & Officials
2. Office Copy

For Kind Information to:

- ♦ Hon'ble Chairman SLS Trust
  - ♦ Managing Director
- } by e-mail

No. ITM/Notice/2022/DO/1803

Date 17/10/2022

**Notice**

The 23<sup>rd</sup> meeting of Board of Governors is scheduled on October 29, 2022 (Saturday). All the members are requested to make it convenient to attend the meeting. The agenda of the meeting is enclosed.

Venue: Conference Hall, VSB Block

Time: 02:30PM

To,

All the members of Board of Governors.

Director ITM

**DIRECTOR**

Institute of Technology & Management  
Gwalior (M.P.)

Copy to:

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2. Office Copy

For Kind Information to:

- |                              |   |           |
|------------------------------|---|-----------|
| ❖ Hon'ble Chairman SLS Trust | } | by e-mail |
| ❖ Managing Director          |   |           |



**Agenda**

23.1	Approval of the minutes & action taken report of 22 <sup>nd</sup> meeting of Board of Governors held on January 22, 2022
23.2	Accreditation Status Granted by NBA for the Department of Computer Science and Engineering (CSE) for the Academic Years 2022-2023 to 2024-2025
23.3	Proposals for Increase in Intake for Various Programs for the Academic Session 2023-2024
23.4	a. Discussion on Proposals to be Implemented in the Near Future. b. Annual Report of the institute for the Academic Year 2021-2022 c. Report on e-governance of the institute for the Year 2021-2022
23.5	Ratification of the following: a. Budget of the institute for the year 2022-23 b. Appointments and exits of faculty members c. Infrastructural and Building changes
23.7	Any other discussion with the permission of the chair.

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Date: 31/10/2022

### Minutes of 23<sup>rd</sup> Meeting of Board of Advisors & officials, ITM GOI, Gwalior

The minutes of the 23<sup>rd</sup> meeting of board of Advisors & officials held on 29<sup>th</sup> October 2022.

Venue: Conference Hall, VSB Block

Time: 02:30PM

The following members were present:

Dr. Daulat Singh Chauhan Managing Director, ITM	Nominee of the Chairman
Col. B Venkat	Member
Dr. Sunil Kumar Gupta Vice-Chancellor R.G.P.V., Bhopal	Member
Dr. R. D. Gupta, Retired Professor, MITS	Member
Dr. Rajendra Sahu Director, IIITM, Gwalior	Member
Prof. N K Goyal President CMAI Association of India, Chairman Emeritus, TEMA. Member Governing Council Telecom Equip & Services export promotion council, Govt. of India	Member
Professor Shekhar Verma	Member
Mr. Ravindra Dayal	Member
Mr. Ashish Vaishya	Member
Dr. Omveer Singh Registrar ITM University	Member
Mr. Ajay Khatri CFAO, ITM University	Member
Mr. Asish Vaish MD, Precision System, Bhopal	Member
Mr. Sajal Agrawal Director, Invert Sugar Pvt. Ltd. Malanpur	Member
Mr. Bhagyesh Choubey .	Member

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Director, Risk Division Credit Suisse, Singapore	
Dr. Rishi Soni Professor & HOD, CSE/IT	Member
Mr. Akansh Jain	Member
Dr. Meenakshi Mazumdar Director, ITM GOI	Secretary

The secretary extended a hearty welcome to everyone in present at the beginning of the meeting. The secretary informed everyone acknowledge that the other board members were not available.

The items from the agenda of the meeting were taken up as follows:

Agenda no.	Agenda & Discussion
23.1	Minutes of 22 <sup>nd</sup> meeting of BoG were unanimously approved by all the members. The action taken report on the decisions of 22 <sup>nd</sup> meeting of BoG were presented & confirmed
23.2	<p>The secretary informed to the board that the Department of Computer Science and Engineering (CSE) has been granted NBA Accreditation for a period of three academic years, from 2022-2023 to 2024-2025. She appreciated the efforts of the Department in maintaining high academic standards, which resulted in this accreditation by the National Board of Accreditation (NBA). The secretary also provided a detailed account of the accreditation process and highlighted the efforts made to meet NBA standards, including:</p> <ul style="list-style-type: none"> <li>• The successful implementation of Outcome-Based Education (OBE).</li> <li>• Continuous mapping and evaluation of Course Outcomes (COs) and Program Outcomes (POs).</li> <li>• Regular faculty training and development programs aimed at improving the quality of teaching and research.</li> <li>• Upgradation of labs and infrastructure, ensuring that facilities meet NBA requirements for modern education.</li> </ul> <p>The NBA accreditation is valid from 2022-2023 to 2024-2025, and the key benefits discussed during the meeting included:</p> <ul style="list-style-type: none"> <li>• Enhanced reputation and credibility of the CSE program among students, recruiters, and industry partners.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Improved student placement opportunities due to the increased value of an NBA-accredited degree.</li> <li>• Increased eligibility for grants and financial support from government and private funding agencies.</li> <li>• Strengthening partnerships with industry and academia through collaborative projects and research.</li> </ul> <p>The BoG and the secretary discussed a strategic plan to maintain and build on the accreditation status, ensuring continuous compliance with NBA standards. Key elements of the plan included:</p> <ul style="list-style-type: none"> <li>• To introduce some add-on courses to the CSE curriculum to align with industry trends and technological advancements.</li> <li>• Increased focus on research and publication output, encouraging faculty and students to engage in cutting-edge research projects.</li> <li>• Collaboration with industry partners for internships, guest lectures, and joint research initiatives to enhance students' real-world learning experience.</li> </ul> <p>The BoG expressed appreciation for the CSE department's collective effort, particularly the leadership of the Director and HoD (CSE), faculty, and accreditation committee, for their role in the successful accreditation. It was noted that this achievement reflects the department's commitment to excellence in teaching, research, and student development.</p> <p>The BoG encouraged the CSE department to work towards achieving higher accreditation ratings and possibly pursuing international accreditation to further enhance the global recognition of the program.</p> <ul style="list-style-type: none"> <li>➤ The administration and Admissions Office will publicize the accreditation status on the institution's website and in marketing materials to attract prospective students.</li> </ul>
23.3	<p>Proposals for Increase in Intake for Various Programs for the Academic Session 2023-2024: The Secretary presented the agenda for discussion on the proposed increase in student intake for several academic programmes, effective from the academic session 2023-2024. The objective was to align the intake capacity with growing demand and to utilize the Institute's strengths in emerging technical areas and management education.</p> <ul style="list-style-type: none"> <li>❖ Proposal 1: Increase in Intake for B.Tech - CSE:             <ul style="list-style-type: none"> <li>• Current Intake: 180</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• Proposed Intake: 240</li> </ul> <p>The Secretary highlighted the increasing demand for the B.Tech – CSE programme due to rapid growth in the technology sector. The proposal intends to increase student capacity by maximising the use of the Department's faculty and infrastructure resources.</p> <p>The BoG discussed the potential impacts on infrastructure and faculty workload. The proposal was approved, provided that additional resources and faculty support are allocated.</p> <ul style="list-style-type: none"> <li>❖ Proposal 2: Increase in Intake for B.Tech - CSE (AIML):</li> <li>• Current Intake: 30</li> <li>• Proposed Intake: 60</li> </ul> <p>The Secretary provided data demonstrating the industry's considerable demand for graduates with experience in machine learning and artificial intelligence. The BoG approved the proposal, with a recommendation to review the availability of specialized faculty and lab resources.</p> <ul style="list-style-type: none"> <li>❖ Proposal 3: Increase in Intake for B.Tech - CSE (DS):</li> <li>• Current Intake: 30</li> <li>• Proposed Intake: 60</li> </ul> <p>The proposal to increase the intake for the Data Science specialization was discussed, emphasizing the growing relevance of data analytics in various industries. The BoG approved the proposal, noting the importance of updating the curriculum through add-on courses to keep pace with industry developments.</p> <ul style="list-style-type: none"> <li>❖ Proposal 4: Increase in Intake for B.Tech - CSE (IoT):</li> <li>• Current Intake: 30</li> <li>• Proposed Intake: 60</li> </ul> <p>The secretary explained that the Internet of Things (IoT) is an area of rapid technological advancement, and there is significant student interest in this field. The increase in intake will help cater to the rising demand and prepare students for future technology trends.</p> <p>The BoG approved the proposal, with a note to ensure that IoT labs and industry partnerships are scaled up accordingly.</p> <p>The BoG reviewed the procedures for officially intake increased, including obtaining approval from AICTE and informing other regulatory bodies as required.</p>
23.4	<b>a. Annual Report of the institute for the Academic Year 2021-2022:</b>

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The Director presented the Annual Report for the Academic Year 2021-2022, emphasizing advancements in academics, research, faculty development, and student accomplishments.

**b. Report on e-governance of the institute for the Year 2021-2022:**

The Director presented the e-Governance Report for the academic year 2021-2022, detailing the implementation and enhancements of digital systems across various administrative functions.

**c. Discussion on Proposals to be Implemented in the Near Future:**

The Secretary stressed the need to discuss and finalize major proposals to be implemented in the near future to enhance the development, academic quality and infrastructure of the Institute. These proposals covered areas such as academic programmes, infrastructure upgradation, student services, faculty development and collaboration with industry.

- ❖ **Proposal 1: Infrastructure Upgrades:** The Secretary presented plans to upgrade existing classrooms and laboratories to improve the learning environment and student life.

Specific upgrades include:

- Smart classrooms with advanced teaching aids.
- Enhanced lab facilities with new equipment for emerging technology courses.

The BoG approved the proposal in principle, subject to budgetary considerations.

- ❖ **Proposal 2: Enhancing Student Support Services:** The proposal for enhancing student support services was discussed including:

- Establishment of a counseling center to support student mental health and well-being.
- Introduction of career counseling and placement support services tailored to the needs of various academic programs.
- Launching of entrepreneurship programs to encourage students to start their own ventures.

The BoG expressed strong support for this proposal and recommended prioritizing its implementation.

- ❖ **Proposal 3: Strengthening Industry-Academia Collaborations:** The Training and Placement Office presented a plan to strengthen industry-academia partnerships by initiating joint research projects, internships, and live industry projects for students.

The BoG supported this initiative and suggested the formation of a dedicated Industry Collaboration Cell to facilitate these efforts.

- ❖ **Proposal 5: Increase in Intake for MBA Program:**

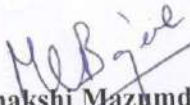
- Current Intake: 60
- Proposed Intake: 120

The Secretary presented the rationale for doubling the intake numbers, including the growing interest in management education and the success of the current program. The proposal also includes plans to enhance industry interactions, internships, and placement opportunities to support the increased number of students. The BoG approved the proposal, with a request for a detailed plan on resource allocation and

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	faculty recruitment to manage the expanded intake.
23.5	<p>Ratification of the following:</p> <p>a. Budget of the institute for the year 202<del>2</del><sup>3</sup>-202<del>3</del><sup>4</sup></p> <p>Discussion: A report of the budget utilization of the year 2022-2023 was presented by the Director (Annexure 1)</p> <p>b. Appointments and exits of faculty members</p> <p>Discussion: The Director presented recommendations for appointment of new faculty members required in various departments which were accepted by the BoG. (Annexure 2).</p> <p>c. Infrastructural and Building changes.</p> <p>Discussion: Infrastructure built up related expenses and repair &amp; maintenance expenses presented in-front of board members.</p>

The meeting ended with a vote of thanks to the chair.

  
**Dr. Meenakshi Mazumdar**

**DIRECTOR**  
(Secretary/ Director)  
Institute of Technology & Management  
Gwalior (M.P.)

  
**Ms. Ruchi Singh Chauhan**

(Chairman BOG/ Vice-Chairperson, SLS Trust)

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